

Art Threads  
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## **DOMESTIC WHOLESALE ACCOUNT APPLICATION TERMS AND CONDITIONS**

### **Opening an Account**

To apply for a wholesale account with Art Threads, please submit the signed and completed Account Application as well as the following:

1. A photocopy of your current business license or state registration.
2. A photocopy of one of the following: a letter or form showing your Federal Tax Identification Number, a copy of a current W-9 form, or a copy of Schedule C from your income tax return from the previous year.
3. A photocopy of your State Tax Resale Form with your State Tax Resale Number on the form. Please contact your state department of commerce or state department of business for this information.
4. A valid email address.
5. Your opening order totaling a minimum of \$500.00
6. Please write legibly and ensure that any faxed photocopies are clear and legible.
7. Please allow 10 business days for your application to be processed.
8. You will be notified by email if and when your account is approved & opened.

### **Opening Order**

All opening orders must be paid for using a credit card. Terms will not be extended on the opening order.

### **Re-Orders**

All re-orders must be a minimum of \$150.00, before shipping charges.

### **Annual Purchase Requirements**

Wholesalers are required to meet an annual (rolling 12 months) purchase requirement of \$1,5000.00 \* Wholesale pricing will not apply if minimum requirements are not met.

### **Credit Cards**

You may use your credit card to purchase products. American Express is the only card Art Threads does not accept.

If you prefer Art Threads keeps you Credit Card onfile , please fill out the Credit Card Application Form, page 4. This form authorizes Art Threads to securely and confidentially keep your designated credit card information on file and to use this credit card as the primary method of payment.

Please note: all opening orders must be paid for using a credit card.

### **Money Order or Company Check**

All Money Order or Company Check payments must clear the bank before shipments are made. Please, allow 2-3 weeks for processing.

### **Payment Terms**

A 1.5% finance charge (18% APR) will be charged on past due accounts. There will be a \$25.00 charge on all returned checks.

### **Order & Shipping Confirmation**

You will receive an order confirmation email when you place an order and a shipping confirmation email when your order ships.

### **Account Status & Review**

The status of your account will be reviewed annually. In an effort to keep records accurate you may be asked periodically to provide updated information regarding the status of your business. Accounts showing no activity for more than one (1) year (from the date of account origination) will be closed.

### **Damaged Shipments**

Please check your shipment upon receipt and contact our customer service if there are any damages. Save all packing materials for claims inspector. Provide the original invoice or a packing slip. All damage claims must be reported within 10 business days of receipt of goods. Refunds will not be given on open film packages or rolls. Before returning any item, please call with your original invoice number to receive a Return Authorization.

### **Change of Ownership**

If the business changes ownership, the new ownership is required to reapply for an account with Art Threads. Any and all orders not shipped in the system submitted by the previous owners are cancelled.

### **Store Relocation**

If you relocate your business you will be required to update your account information or reaffirm your account status by updating all the required account information.

### **Submitting an Order**

Web orders may be submitted online via the web site at [www.colorhuedye.com](http://www.colorhuedye.com) using the wholesale page, once approved. Orders may also be emailed, or phoned in.

### **Shipping**

Most orders will be shipped within 7- 10 days from date of receipt. Orders are shipped via Fed-Ex ground, unless otherwise specified. Customer pays all shipping and handling charges unless special allowances are made in advance.

### **Expedited Shipping**

. All applicable freight charges for expedited shipping and handling will apply and be charged accordingly. Please, call for availability and costs estimates.

### **Backorders**

Backordered items are shipped as soon as available. You are not billed for backordered items until they are shipped. Customers are responsible for shipping charges on backorders. Backordered items are charged the price in effect at the time of shipping.

### **Claims & Returns**

Claims must be submitted within 10 business days of receiving the merchandise. Please provide the invoice and P.O. number when making a claim. There is a 15% restocking fee on all returned merchandise. All returns require an RMA (Return Merchandise Authorization) number. All returned merchandise must be accompanied by a copy of the original invoice or packing slip, and must be in new, unused, resalable condition with original packaging. Please call to make a claim or process a return.

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WHOLESALE ACCOUNT

## Credit Card Authorization Form

### CARD HOLDER INFORMATION

Name on Credit Card: \_\_\_\_\_

Card Holder Billing Address:

\_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

### PAYMENT AUTHORIZATION

Card Type: Discover \_\_\_\_\_ Visa  \_\_\_\_\_ MasterCard \_\_\_\_\_

Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Card Identification Number (CVV2 Code: \_\_\_\_\_

(Visa & MasterCard: 3 digits on back)

Date: \_\_\_\_\_

I, \_\_\_\_\_ authorize Art Threads to process charges  
 against my credit card account for wholesale orders placed via phone, email or on the website.

\_\_\_\_\_

Print Name as it appears on Credit Card:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_